

ESF Community Grants

Enrolment Form for use during COVID-19

Greater Manchester



European Union

European
Social Fund



**Education & Skills
Funding Agency**

Project Details

Project title DIGITAL ACADEMY PROGRAM
 Venue address ZOOM MEETING PLAFORM (DURING COVID-19) 1 MATTHEWS LANE M12
 4QW (AFTER COVID-19 PANDEMIC ERA)
 Course start date 01/06/2020
 Project ID – 4 digit code **4152**

Personal Details

Title Choose an item. First name Click or tap here to enter text. Middle name Click or tap here to enter text. Surname Click or tap here to enter text. NI number Click or tap here to enter text. Date of birth: Click or tap to enter a date. Gender: Choose an item.	Address including post code Click or tap here to enter text. Contact number: Click or tap here to enter text. Email Click or tap here to enter text.
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Household Situation – please tick all that apply

No member of the household in which I live (including myself) is employed <input type="checkbox"/> The household that I live in includes only one adult (aged 18 or over) <input type="checkbox"/> There are one or more dependent children (aged 0-17 years or 18-24 years if full time student or inactive) in the household <input type="checkbox"/>	Are you a lone parent Choose an item. None of these statements apply <input type="checkbox"/>
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Ethnicity - Please select the ethnicity from the category that you best identify with.

White Choose an item. Mixed / Multiple Ethnic Group Choose an item.	Other Ethnic Group Choose an item. Asian / Asian British Choose an item.	Black / Black British Choose an item.
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Learning difficulty, disability or health issues / support requirements

Do you have a learning difficulty, disability or health issue? Choose an item.
 If you have answered yes, please complete the section below ticking the category or categories
 that apply.

15 Asperger's Syndrome <input type="checkbox"/> 14 Autism spectrum disorder <input type="checkbox"/> 06 Disability affecting mobility <input type="checkbox"/> 13 Dyscalculia <input type="checkbox"/> 12 Dyslexia <input type="checkbox"/> 05 Hearing impairment <input type="checkbox"/> 09 Mental health difficulty <input type="checkbox"/> 10 Moderate learning difficulty <input type="checkbox"/>	07 Profound complex disabilities <input type="checkbox"/> 11 Severe learning difficulty <input type="checkbox"/> 08 Social and emotional difficulties <input type="checkbox"/> 16 Temporary disability after illness or accident <input type="checkbox"/> 04 Visual impairment <input type="checkbox"/> 96 Other learning difficulty <input type="checkbox"/>	95 Other medical condition (e.g. epilepsy, asthma, diabetes) <input type="checkbox"/> 93 Other physical disability <input type="checkbox"/> 94 Other specific learning difficulty (e.g. dyspraxia) <input type="checkbox"/> 17 Speech, language and communication needs <input type="checkbox"/> 97 Other disability <input type="checkbox"/> 98 Prefer not to say <input type="checkbox"/>
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If you have ticked more than one category above, please put the number of the category with will
 impact most on your learning: Click or tap here to enter text.

Previous qualification	
Please indicate the highest qualification you gained before attending this course (refer to the tutor if you need support) Choose an item.	
Employment and benefit status	
Please select your employment status from the following: Choose an item. Do you claim any of the following benefits? Choose an item.	Please indicate length of time not in work: Choose an item.
Privacy notices – how we use your personal information	
<p>WEA: All the personal details you have provided to the WEA will be retained and protected by the WEA in accordance with the General Data Protection Regulations. If you have any complaints about the way the WEA collects and stores your data, you have the right to lodge a complaint with the UK's Information Commissioners Office ico.org.uk.</p> <p>Education and Skills Funding Agency (ESFA): This privacy notice is issued by the Education and Skills Funding Agency (ESFA), on behalf of the Secretary of State for the Department of Education (DfE). It is to inform learners how their personal information will be used by the DfE, the ESFA (an executive agency of the DfE) and any successor bodies to these organisations. For the purposes of the relevant data protection legislation, the DfE is the data controller for personal data processed by the ESFA. Your personal information is used by the DfE to exercise its functions and to meet its statutory responsibilities, including under the Apprenticeships, Skills, Children and Learning Act 2009 and to create and maintain a unique learner number (ULN) and a personal learning record (PLR). Your information will be securely destroyed after it is no longer required for these purposes. Your information may be shared with third parties for education, training, employment and well-being related purposes, including for research. This will only take place where the law allows it and the sharing is in compliance with Data Protection legislation. The English European Social Fund (ESF) Managing Authority (or agents acting on its behalf) may contact you in order for them to carry out research and evaluation to inform the effectiveness of training. Further information about the use of and access to your personal data, details of organisations with whom we regularly share data, information about how long we can retain your data, and how to change your consent to being contacted, please visit: gov.uk/government/publications/esfa-privacy-notice</p>	
Contact by the Education and Skills Funding Agency (ESFA) or its partners	
<p>The Privacy Notice on the learning Agreement explains how the ESFA or its partners use your information. You may be contacted after you have completed your programme of learning to establish whether you have entered employment or gone on to further training. You can opt out of contact for other purposes by ticking any of the following boxes.</p> <p>Please tick if you do not wish to be contacted about:</p> <p>Course of learning opportunities <input type="checkbox"/></p> <p>Surveys and research <input type="checkbox"/></p> <p>Please tick if you do not wish to be contacted by:</p> <p>Post <input type="checkbox"/></p> <p>Phone <input type="checkbox"/></p> <p>E-mail <input type="checkbox"/></p>	
Declarations	
<p><input type="checkbox"/> I certify that the information contained on this form is correct and accurate. I understand this activity is funded by the European Union through the European Social Fund (ESF). I have read and agreed to the Privacy Notices section – How We Use Your Personal Information. Participant name: Click or tap here to enter text. Date: Click or tap to enter a date.</p>	
Declaration on behalf of the ESF Community Grant Recipient Organisation	
<p>I certify that the information contained on this form is correct. I have seen documentary evidence verifying: the identity of this participant, their address, their status as indicated above and their right to work in the U.K. Name: Click or tap here to enter text. Position Click or tap here to enter text. Date: Click or tap to enter a date.</p>	

